



परमाणु ऊर्जा शिक्षण संस्था

(परमाणु ऊर्जा विभाग का स्वायत्त निकाय, भारत सरकार)

ATOMIC ENERGY EDUCATION SOCIETY

(An autonomous body under Department of Atomic Energy, Govt. of India)

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June 22nd, 2012

Sub: Atomic Energy Education Society (Recognition of Service Associations) Rules, 2012.

A copy of the Atomic Energy Education Society (Recognition of Service Associations) Rules, 2012 adopted by the Governing Council of Atomic Energy Education Society at its 154th meeting held on 16th March, 2012 is enclosed for circulation amongst the staff members and to display the same on the notice boards of respective school/Junior colleges.

A dated acknowledgement of each staff member having gone through the contents of the communication be obtained and forwarded to this office for record.

Encl: as above

Kulwant Singh
(Kulwant Singh)
Secretary

- 1) All Heads of AEC schools
- 2) Principal & Head, Academic Unit
- 3) All Section Heads of Central Office

With a specific request to display this communication on all school notice boards where all the staff members have a scope to go through these rules. If any staff member requests for a copy of these rules, the same may be made available.

- 4) Chairmen, LMCs, AEC Schools -- for information

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**ATOMIC ENERGY EDUCATION SOCIETY
ANUSHAKTINAGAR,MUMBAI-400 094.**

**ATOMIC ENERGY EDUCATION SOCIETY (RECOGNITION OF SERVICE
ASSOCIATIONS) RULES, 2012.**

1. Short title :

1. The rules may be called the Atomic Energy Education Society (Recognition of Service Associations) Rules, 2012.
2. They shall come into force from the date of circulation.

2. Definitions :

In these rules, unless the context otherwise requires,

- (a) "The Society" means the Atomic Energy Education Society .
- (b) "Employees of the Society" means persons in the regular employment of the Atomic Energy Education Society and to whom the AEES (Conduct) Rules, 2001 and CCS (Conduct) Rules,1964 apply.

3. Application:

These rules shall apply to Service Association of regular employees of Atomic Energy Education Society but shall not apply to the pensioners of AEES and the employees ceased from the service of AEES by superannuation, resignation, dismissal, removal or otherwise.

4. Conditions for recognition of Service Associations:

A service Association which fulfils the following conditions may be recognised by the Society, namely :

- (a) An application for recognition of Service Association has been made to the Society containing Memorandum of Association, Constitution, Bye-laws of the Association, Names of Office-Bearers, total membership and any other information as may be required by the Society ;
- (b) The Service Association has been formed primarily with the object of promoting the common service interest of its members ;
- (c) Membership of the Service Association has been restricted to a distinct category of regular employees of the Society having such common interest, all such Society's regular employees being eligible for membership of the Service Association ;

- (d) For the purpose of Rules for recognition, there will be following distinct categories of employees whose representative bodies may apply to Society for recognition:
- i) Teaching Staff in Atomic Energy Central Schools/ Junior Colleges and;
 - ii) Non-teaching staff in the Atomic Energy Central Schools/Jr. Colleges and Headquarters Office (Admn. & Accounts, Auxiliary staff including Lab. Assts./MTS etc.)
- (e) (i) The Association represents minimum 35 percent of total number of a category of employees provided that where there is only one Association which commands more than 35 per cent membership, another Association with second highest membership, although less than 35 per cent may be recognised if it commands at least 15 per cent membership;
- (ii) The membership of the Society employee shall be automatically discontinued on his ceasing to belong to such category ;
- (f) Society employees who are in regular service shall be members or office bearers of the Service Association ;
- (g) the Service Association shall not be formed to represent the interests, or on the basis, of any caste, tribe or religious denomination or of any group within or section of such caste, tribe or religious denomination ;
- (h) the Executive of the Service Association has been appointed from amongst the members only ; and
- (i) the funds of the Service Association consist exclusively of subscriptions in the form of membership fee, donations and contributions exclusively from members, and are applied only for the furtherance of the objects of the Service Association. It is, however, clarified that where action is taken against a person, who happens to be a member of the Association, in his personal capacity or on ground which concern him in particular, no funds should be collected from even amongst its members by the Association for his defence.
- (j) The Service Association must supply in the prescribed proforma supplying all the relevant information from time to time with every change of executive or whenever asked for by the AEES.

5. Conditions subject to which recognition is continued :

Every Service Association recognized under these Rules shall comply with the following conditions, namely:

- (a) the Service Association shall not send any representation or deputation except in connection with a matter which is of common interest to members of the Service Association ;
- (b) the Service Association shall not espouse or support the cause of individual employee(s) of the Society relating to service matters ;
- (c) the Service Association shall not maintain any political fund or lend itself to the propagation of the view of any political party or a member of such party;
- (d) all representations by the Service Association shall be submitted through proper channel and shall be addressed to the Secretary/Chief Administrative Officer, Atomic Energy Education Society.
- (e) The Association shall not take any unilateral action in connection with any Society's matter.
- (f) Efforts shall be made to redress all grievances through discussions with the Society after proper written representation.
- (g) A list of members and office bearers, and up-to-date copy of the rules and an audited statement of accounts of the Service Association shall be furnished to the Society annually through proper channel after the annual general body meeting so as to reach the Society before the 1st day of July each year ; Agenda and Minutes of General Body be sent to Society after the General Body meeting transacts its business.
- (h)
 - i) The Service Association shall abide by, and comply with all the provisions of its constitution/bye-laws;
 - ii) any amendment in the constitution/bye-laws of the Service Association, after its recognition under these rules, shall be made only with prior approval of the Society.
- (i) The Service Association shall not start or publish any periodical magazine or bulletin or publish any article or communique in any newspaper without the previous approval of the Society. Where approval has been given by the Society for such a publication, three copies of each of the publications, so published by the Association, shall be supplied to the Society.
- (j) The Service Association shall cease to publish any periodical magazine or bulletin if directed by the Society to do so on the ground that the publication thereof is prejudicial to the interests of the Atomic Energy Education Society, the Central Government, the Government of any state or any Government authority or to good relations between employees of the Society and the Government or any Government authority and autonomous bodies there under ;

- (k) the Service Association shall not address any communication to, enter into correspondence with an outside agency except through the Society which shall have the right to withhold it ;
- (l) the Service Association shall not do any act or assist in the doing of any act which, if done by a Society employee, would contravene any of the provisions under AEES (Conduct) Rules, 2001 for teachers and CCS (Conduct) Rules, 1964 for non-teaching staff and such other rules as may be prescribed by the Society from time to time ;
- (m) communication addressed by the Service Association or by any office bearer on its behalf to the Society or to its authorities shall not contain any disrespectful or improper language. In written communication to various authorities of the Society, the Service Association will use respectful, courteous and parliamentary language. Serious view will be taken of any deviation in the matter of language and appropriate action will be taken by the Society;
- (n) during discussions and negotiation with the authorities of the Society, the representatives of the Association will be courteous and reasonable in their behaviour and maintain proper decorum. Serious view will be taken of any deviation in this regard and appropriate action will be taken by the Society;
- (o) the Association shall not affiliate itself with any regional or national trade union or federation of trade unions ;

6. Verification of Membership :

- (1) The verification of membership for the purpose of recognition of an Association shall be done by the check-off-system in pay rolls at such intervals and in such manner as the Society may by order prescribe.
- (2) The Society may, at any time, order a special verification of membership if it is of the opinion, after an enquiry, that the Service Association does not have the membership required under sub-clause (i) of clause (e) of rule 4.

7. Withdrawal of Recognition :

If, in the opinion of Society, a Service Association recognized under these Rules has failed to comply with any of the conditions set out in Rule 4 or Rule 5 or Rule 6 and/ or if the Society is satisfied that it would not be in the interest of the Society to continue to recognize the Association, or the declaration if found to be false in any respect, the Society after giving an opportunity to the Service Association to present its case, may withdraw the recognition accorded to such Association.

8. Relaxation :

The Society may dispense with or relax the requirements of any of these rules to such extent and subject to such conditions as it may deem fit in regard to any Service Association.

9. Existence of Service Association:

The Service Association shall come into existence only after written acceptance of these rules by authorised office bearers and incorporation of these rules in the respective association rules.

The association shall not carryout, permit or encourage any activity by any member in defiance of the constitution and the rules of Society.

10. Interpretation :

If any question arises as to the interpretation of any of the provisions of these rules, or if there is any dispute relating to fulfillment of conditions for recognition it shall be referred to the Society, whose decision thereon shall be final.
